

CONSTITUTION

AND

BY-LAWS

OF

THE TOLEDO ACADEMY OF PHARMACY

March 1981

CONSTITUTION

ARTICLE I

Name

The name of the organization shall be The Toledo Academy of Pharmacy.

ARTICLE II

Purpose

The purpose of this Academy shall be to unite the profession of pharmacy; to encourage advancements and improvements in the practice of pharmacy; to provide a medium for discussion and solution of problems related to pharmacy; to undertake such other functions, consistent with the Constitution, as will advance the efficiency and standing of the members and the profession of pharmacy.

ARTICLE III

Membership

Section 1: This Academy shall consist of Active, Life, Student, Honorary and Associate members upon written application.

Section 2: Active members -- Any registered pharmacist of good moral and professional standing in the greater Toledo area shall be eligible for Active membership and shall be entitled to all rights, privileges and benefits of the Academy.

Section 3: Life members -- Any member after distinguished service, recommended and approved by the Board of Directors, after 30 years of membership may be accorded Life membership. Life members shall be entitled to all rights, privileges and benefits of the Academy.

Section 4: Student members -- All fifth year students in any recognized College of Pharmacy or graduated interns from a recognized College of Pharmacy are eligible for Student membership in the Academy. Student members may not vote nor hold office.

Section 5: Honorary members -- The Board of Directors may confer Honorary membership upon any person who has been of exceptional service to the profession of pharmacy. Honorary members may not vote nor hold office.

Section 6: Associate members -- Any non-pharmacist in an industry or service related to the practice of pharmacy, and whose membership would benefit the practice of pharmacy, and is of good moral and professional standing in the greater Toledo area, shall be eligible for Associate membership. Associate members may not vote nor hold office.

ARTICLE IV
Government of the Academy

Section 1: The Academy shall be governed by officers and board members, hereinafter provided for and hereinafter referred to jointly as the Board of Directors.

Section 2: Officers -- The officers of the Academy shall be President, President-Elect, First Vice President, Second Vice President, Executive Secretary and Treasurer. The President-Elect automatically succeeds to the office of President without ballot. The new President-Elect, First Vice President, Second Vice President and Treasurer shall be elected annually by ballot and serve until their successors are duly elected. The Executive Secretary shall be hired by the Board of Directors and shall hereafter be referred to as the Executive Director.

Section 3: Board of Directors -- The Board of Directors shall consist of the officers, immediate past president, and six elected members from the Academy membership. Board members shall serve not more than two consecutive terms of two years each, that is, three Board members shall be elected annually.

Section 4: Vacancy -- A vacancy on the Board of Directors, caused by any reason, shall be filled by the Board of Directors for the balance of the year at which time the vacancy shall be filled for the balance of the term by the usual procedure.

ARTICLE V
Amendments

Section 1: Amendments to alter this Constitution shall be presented in writing to the President or Executive Director at least thirty (30) days prior to the next stated meeting. Proposal to amend must be mailed to the membership ten (10) days prior to the so stated meeting. Proposals to amend may be made by any five (5) members in good standing.

Section 2: The Constitution can be amended by a two-thirds vote of all members at a regular or special meeting.

BY-LAWS

ARTICLE I
Duties of Officers

Section 1: The President shall preside at all meetings of the Academy. In his absence or inability to preside, the President-Elect, the First Vice President, the Second Vice President, and Treasurer, in that order, shall preside. In the absence of all, a President Pro Tem shall be elected by the members in attendance.

The President shall call all special meetings of the Academy at the direction of the Board of Directors or when requested by at least fifteen (15) members.

Section 2: The President-Elect shall assist the President and shall be membership chairman. He shall also appoint the Scholarship Dance Chairman.

Section 3: The First Vice President shall assist the President and shall be chairman of the Golf Outing that will be held the following calendar year.

Section 4: The Second Vice President shall be chairman of the Installation Banquet the following calendar year.

Section 5: The Treasurer shall receive and disperse the funds of the Academy as ordered. The treasurer shall supervise the preparation of a fiscal budget which shall be presented and ratified at the January meeting.

Section 6: The Executive Director shall be in charge of the affairs of the Academy and shall carry out such duties and assignments as may be made by the Board of Directors under direction of and responsibility to the Board of Directors. He shall also carry out the duties required by law.

Section 7: The Board of Directors shall carry on the regular business not otherwise provided for under the Constitution or By-Laws; shall authorize the payment of bills and disbursement of funds not in excess of \$100.00; shall pass on all matters of policy and render an opinion to the Academy for its guidance in determining a change of policy or on some new issues; shall fill by appointment all vacancies when and if such vacancies may occur; and shall serve as the Academy Grievance Committee.

The Board of Directors may pass all applications for membership with recommendations to the Academy for approval or disapproval. Approval or disapproval for membership can be made by two-thirds vote of all members present at a regular or special meeting.

ARTICLE II Membership

Section 1: Annual dues for The Toledo Academy of Pharmacy shall be paid in advance for that fiscal year when application is made.

Section 2: Any member whose dues are in arrears for more than three (3) months may be suspended upon direction of the Board of Directors. During such suspension that member shall be entitled to any of the services of the Academy.

Members whose dues are in arrears for more than six (6) months shall be notified in writing that their membership is being cancelled.

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Section 3: The Board of Directors shall recommend to the membership expulsion of a member after ten (10) days notice to that member notifying him by registered mail of the charges filed in writing with the Executive Director by any five (5) members in good standing. The member against whom charges have been made shall have an opportunity to appear before the membership at the next stated meeting at which time charges shall be presented. A two-thirds vote of all members present at a regular or special meeting shall be necessary for expulsion.

ARTICLE III

Dues

Section 1: Annual dues for Active and Associate members shall be \$25.00.

Section 2: OSPA approved Retired members' dues shall be \$15.00.

Section 3: Life, Student and Honorary members shall have no dues.

ARTICLE IV

Meetings

Section 1: General meetings of the Academy shall be held at least four (4) times a year.

Section 2: General meetings of the Academy shall be held on the fourth Wednesday of the month.

Section 3: The Board of Directors shall meet monthly.

Section 4: Fifteen (15) members shall constitute a quorum for the transaction of business.

Section 5: Roberts Rules of Order shall govern the deliberation of the Academy and its Board of Directors in all meetings.

ARTICLE V

Committees and Delegates

Section 1: The President shall appoint such committees as necessary for the operation of the Academy.

Section 2: The President shall name the immediate past president or alternate to attend the annual convention of the APhA or NARD. The Academy will reimburse said delegate for expenses up to \$200.00.

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ARTICLE VI
Amendments

Section 1: Amendments to alter these By-Laws shall be presented in writing to the President or Executive Director at least thirty (30) days prior to the next stated meeting. Proposals to amend must be mailed to the membership ten (10) days prior to the so stated meeting. Proposals to amend may be made by any five (5) members in good standing.

Section 2: The By-Laws can be amended by a two-thirds vote of all the members present at a regular or special meeting.

ARTICLE VII
Elections

Section 1: The election of officers shall take place at the regular meeting in March of each year and shall assume the obligations of office as of June 1 the same year. Formal installation shall be held at the Annual Installation Banquet.

ARTICLE VIII
Dissolution

Section 1: In the event that The Toledo Academy of Pharmacy dissolves, its assets will be donated to the University of Toledo College of Pharmacy General Scholarship Fund.